

METADATA RECORD

1. **TITLE:** Recycling Electronics and Asset Disposition (READ) Services
2. **IDENTIFICATION (SOLICITATION) NUMBER:** RFQ-DC-03-10115
3. **ABSTRACT:** The contract will be for a maximum of five years; a one-year base period, with two (2) two-year option periods. This procurement is being conducted as a Full and Open Competition and the resulting contract will be Fixed Rate, Indefinite Delivery/Indefinite Quantity. EPA anticipates awarding multiple contracts to fulfill this requirement.
4. **PURPOSE:** This requirement will provide EPA and the Federal sector with a procurement tool to recycle and properly dispose of excess or obsolete electronic personal property in an environmentally responsible manner. The contract will support the requirements of the Headquarters and Desktop Services Division (HDSD) under EPA's Office of Environmental Information (OEI). It is anticipated that the solicitation will be released in May 2003, with the first in a series of contracts being awarded soon thereafter. The services to be provided by contractors will include refurbishment and reconfiguration of electronic equipment, logistical assistance for redeployment of refurbished items, responsible disposal and/or recycling of electronic components, and maintaining an audit trail on all equipment's final destination.
5. **ORIGINATOR:** Environmental Protection Agency
Office of Acquisition Management
Headquarters Procurement Operations Division
Washington, DC 20460
6. **DATE OF SYNOPSIS:** The pre-solicitation sources-sought notice was synopsisized in Federal Business Opportunities (FedBizOps) on February 6, 2003.
7. **TIME PERIOD OF COVERAGE:** The pre-solicitation notice, status, draft Statement of Objectives (SOO), list of prospective offerors, amendments and procurement updates will be posted on or about March 19, 2003 on the "Doing Business with EPA" Web site, at the following address: <http://www.epa.gov/oam>. At this Web Home Page, select the "Headquarters Procurement Operations Division (Washington, DC)" link. Under "Current Procurements," select "Recycling Electronics and Asset Disposition (READ) Services", RFQ-DC-03-10115". This information will be updated periodically until the contracts are awarded in the 4th quarter, FY-03.
8. **POINT OF CONTACT FOR FURTHER INFORMATION:**

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9. CATALOGUING SOURCE:

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10. DATE OF CREATION: March 13, 2003

11. ELEMENTS FOR INFORMATION SYSTEMS:

- a. Agency Program: OEI/HDSD
- b. Sources of Data: Oliver Voss, Contracting Officer
- c. Data Owner: Oliver Voss
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